

5 OFFICIALS POLICIES - RECERTIFICATION

5.1 Stroke and Turn Certification

1.1.1 Recertification Requirements - To recertify as a North Carolina Swimming Stroke and Turn Judge, the official must complete the following:

- **Annually (calendar year)**
 - Officiate at a minimum of 6 sessions at USA sanctioned or approved meets
 - Sessions completed during a calendar year as an apprentice will count towards the minimum requirement of sessions for that year.
 - If you are also an Administrative Official, 1 of your 6 sessions must be at the Administrative Official level.
 - Renew their USA Swimming registration as a non-athlete member.
 - Maintain a current Level II background check
 - Maintain current athlete protection education requirements
- **Tri-annually (every 3 years)**
 - Along with the annual requirements, satisfactorily complete the USA Swimming Stroke & Turn/Timer re-certification test with a score of 80% or better
 - In lieu of the on-line re-certification test, the Officials Committee may offer refresher clinics to satisfy the requirement
 - Apprentices completing their initial certification test in a testing year will be exempt from taking the re-certification test in that year.

1.2 Administrative Official Certification

1.2.1 Recertification Requirements - To recertify as a North Carolina Swimming Administrative Official, the official must complete the following:

- Annually (calendar year)
 - Officiate at a minimum of 6 sessions at USA sanctioned or approved meets.
 - Sessions completed during a calendar year as an apprentice will count towards the minimum requirement of sessions for that year.
 - For officials who are also a stroke and turn and/or starter, 1 of your 6 sessions must be at this level.
 - Renew their USA Swimming registration as a non-athlete member.
 - Maintain a current Level II background check
 - Maintain current athlete protection education requirements
- Tri-annually (every 3 years)
 - Along with the annual requirements, satisfactorily complete the USA Swimming Administrative Official re-certification tests with a score of 80% or better.
 - In lieu of the on-line re-certification test, the Officials Committee may offer refresher clinics to satisfy the requirement
 - Apprentices completing their initial certification test in a testing year will be exempt from taking the re-certification test in that year.
 - Certified Starters, Chief Judge, and/or Stroke and Turn Judges that are also certified as AOs must also take the Administrative Official re-certification test.
 - A certified Referee meets the Administrative Official re-certification testing requirement with a passing score on the Referee re-certification test.

1.3 Chief Judge Certification

1.3.1 Requirements:

- Current Stroke & Turn Official in good standing
- Attend NCS CJ Clinic
- Minimum 25 sessions (Min 6 of the 25) at a Prelim/Final Meet) as a Certified S&T Judge

1.3.2 Process for Certification

- Minimum 5 Sessions as an Apprentice CJ (XC)
 - A maximum of 2 of the first 3 sessions may be outside NC LSC, providing that the mentor meets the requirements noted below, , and the On-Deck Apprenticeship Record is completed by the mentor at the end of each session.
 - Mentors for the first 3 apprentice sessions must be a LSC certified CJ, a N2 or N3 CJ, or apprentice or certified referee.
- Pass NCS Swimming Written Test with 90% (Take prior to final evaluation)
- Evaluations – 2 Required
- Satisfactory Initial and Final XC Evaluation
 - Initial Evaluation – after 4th or subsequent session
 - Final Evaluation – After 5th or subsequent session
 - Final Evaluation completed by NCS Referee who is an N2 CJ
 - The evaluation sessions must be scheduled at an approved OQM, LSC Championship meet or meet approved by Officials Committee all where radios must be in use.

1.3.3 Recertification Requirements - To recertify as a North Carolina Swimming Chief Judge, the official must complete the following:

- Annually (calendar year)
 - Officiate at a minimum of 6 sessions at USA sanctioned, approved, or observed meets, with at least 2 of these sessions as a Chief Judge.
 - Sessions completed during a calendar year as an apprentice will count towards the minimum requirement of sessions for that year.
 - Renewal of USA Swimming registration as a non-athlete member.
 - Maintain a current Level II background check
 - Maintain current athlete protection education requirements
- Tri-annually (every 3 years)
 - Along with the annual requirements, satisfactorily complete the USA Swimming Re-Certification - Stroke & Turn/Timer test with a score of 80% or better.
 - In lieu of the on-line re-certification test, the Officials Committee may offer refresher clinics to satisfy the requirement
 - Apprentices completing their initial certification test in a testing year will be exempt from taking the re-certification test in that year.

Grandfather:

Officials that complete NC Referee certification or successfully complete at least an N2 CJ evaluation will also receive LSC CJ Certification.

1.4 Starter Certification

1.4.1 Recertification Requirements - To recertify as a North Carolina Swimming Starter, the official must complete the following:

- Annually (calendar year)
 - Officiate at a minimum of 6 sessions at USA sanctioned, approved, or observed meets (see bullet below for further clarification on observed meets that qualify). At least 3 of these sessions shall be as a starter.
 - Sessions completed during a calendar year as an apprentice will count towards the minimum requirement of sessions for that year.
 - If you are also an Administrative Official, 1 of the 6 sessions must be at the Administrative Official level.
 - Renewal of USA Swimming registration as a non-athlete member.
 - Maintain a current Level II background check
 - Maintain current athlete protection education requirements
- Tri-annually (every 3 years)
 - Along with the annual requirements, satisfactorily complete the USA Swimming Starter re-certification test with a score of 80% or better.
 - In lieu of the on-line re-certification test, the Officials Committee may offer refresher clinics to satisfy the requirement
 - Apprentices completing their initial certification test in a testing year will be exempt from taking the re-certification test in that year.
 - A passing score on the Starter re-certification test will satisfy re-certification testing requirements for Stroke and Turn and Chief Judge positions.

1.5 Referee Certification

1.5.1 Recertification Requirements - To recertify as a North Carolina Swimming Referee, the official must complete the following:

- Annually (calendar year)
 - Officiate at a minimum of 10 sessions at USA sanctioned, approved, or observed meets (see bullet below for further clarification on observed meets that qualify). A minimum of 6 of these sessions shall be as a Meet Referee, Deck Referee, or Administrative Referee.
 - Sessions completed during a calendar year as an apprentice will count towards the minimum requirement of sessions for that year.
 - Renew their USA Swimming registration as a non-athlete member.
 - Maintain their Level II background check current
 - Maintain their athlete protection education requirements current
- Tri-annually (every 3 years)
 - Along with the annual requirements, satisfactorily complete the USA Swimming Referee re-certification test with a score of 80% or better.
 - Apprentices completing their initial certification test in a testing year will be exempt from taking the re-certification test in that year.
 - Referee recertification clinics approved by the Officials Committee may be utilized in lieu of on-line testing
 - A passing score on the referee re-certification test will satisfy re-certification testing requirements for all other subordinate positions.

1.6 Open Water Official Certification

1.6.1 Recertification Requirements

- Participate in at least 1 open water meet as an OW Judge or 2 open water meets as a Starter or Referee (as applicable)
- Maintain certification as an USA Swimming official at the appropriate level.
- Pass the appropriate on-line USA Swimming Open Water Test