MEETING MINUTES
BOARD OF DIRECTORS MEETING
Wednesday, June 19, 2013
8:30 PM EST
Teleconference

1. CALL TO ORDER – John Roy
2. ROLL CALL – Jim Riggs
   Attending:  John Roy, Wayne Shulby, XXX
3. OFFICERS REPORTS
   a. Secretary – Jim Riggs
   b. Proposed correction: Administration Official approved with provision that requirements related to the Meet Manager were marked “optional”.
      
      **Motion:** Accept April 2013 BOD Meeting Minutes (including correction per 3. b.) - **Approved**
   c. Membership – Suzanne Heath
      General Statistics: June 6 2013
      Athletes 9209
      Coaches 448 (Coaches with Expired Certifications 98)
      Officials 396
      Total Members 10,475
   d. Finance – Jon Fox, Carl Labonge
      i. Balance Sheet
      ii. Profit & Loss Statement
      iii. Scheduled internal review to be completed by mid-July. Update at next BOD meeting.
4. OLD BUSINESS
5. NEW BUSINESS
   a. LEAP update – Wayne Shulby
      i. Documentation including mission statement, position descriptions, website, and policy manual.
      **Motion:** Approve documentation, initial and revisions - **Approved**
   b. New 2014 Long Course Schedule – Alan Pfau
      **Motion:** Approve 2014 NCS Long Course Schedule - **Approved**
   c. Athlete representatives – John Roy
i. Chip Peterson
ii. Erika Braun

   Motion: Approve assignments for NCS athlete representatives-Approved

d. General discussion – John Roy
   i. Review of convention attendees
   ii. PAL
   iii. Travel policy clarification
   e. Coach of the Year process and policy – Kathy McKee

6. ADJOURNMENT
   a. Next Board of Directors Meeting

7. REFERENCES
   a. BOD Meeting Minutes, April 2013
   b. Membership Statistics
   c. Financial Reports
   d. LSC Documentation
   e. NCS 2014 LC Schedule